

CABINET

Tuesday, 26th April, 2016 at 4.30 p.m.
at the Council Offices, Farnborough

Councillor P.J. Moyle (Leader)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor R.L.G. Dibbs (Environment and Service Delivery Portfolio)
Councillor A. Jackman (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **10th May, 2016**.

1. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 29th March, 2016 were confirmed and signed by the Chairman.

2. **FARNBOROUGH AIRPORT COMMUNITY ENVIRONMENTAL FUND –**
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1607, which sought approval to award grants from the Farnborough Airport Community Environmental Fund to assist local projects.

The Cabinet Member for Environment and Service Delivery had considered four applications and had recommended that all four awards should be made.

The Cabinet RESOLVED that grants be awarded from the Farnborough Airport Community Environmental Fund to the following organisations:

Farnborough SANDS	£5,000
Fleet Pond Society	£5,000
Mayfield Community Partnership	£2,000
Farnborough Air Sciences Trust	£5,000

3. **GRANTS TO VOLUNTARY ORGANISATIONS –**
(Concessions and Community Support)

The Cabinet received the Head of Community and Environmental Services' Report No. COMM1609, which set out details of applications for

grants from voluntary organisations. In accordance with the agreed procedure for the allocation of grants, the Cabinet Member for Concessions and Community Support had approved three grants for £1,000 or less. It was also recommended that the Farnborough Air Sciences Trust should receive an award of £2,000 towards the erection of a monument to commemorate the site of the first powered flight in the United Kingdom.

The Cabinet

- (i) **NOTED** that the following grants totalling £1,150 had been approved by the Cabinet Member for Concessions and Community Support:

Lungs Aloud	£200
Revitalise Respite Holidays	£200
Rushmoor Saints Football Club	£750

- (ii) **RESOLVED** that a grant of £2,000 to the Farnborough Air Sciences Trust be approved.

4. ALDERSHOT LIDO REVIEW – (Leisure and Youth)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1608, which provided an update on the work of the Lido Review Task and Finish Group and proposed working arrangements for the Aldershot Lido for the 2016 season.

The Cabinet was reminded of the work that had been carried out by the Task and Finish Group previously. The Group had worked closely with both the Friends of Aldershot Lido and the Aldershot Civic Society and had invited each of these organisations to co-opt a representative to the Group. The Group's vision for the site was for an integrated facility for all ages, including a lido, splash pad, adventure golf, indoor pool and fitness suite, café and shop, changing rooms, slides and flumes. It was recognised, however, that any facilities should not jeopardise existing provision in the area and must be financially viable. It was reported that the Aldershot Civic Society had carried out an online survey regarding the Aldershot Lido and a summary of the responses received was included as an appendix to the Report. It showed broad support for the retention of a lido, with the addition of some complementary facilities, such as a splash pad. Respondents had felt that the improvement most likely to increase visits to the site would be the heating of the pool.

Given the additional work carried out by the Friends of Aldershot Lido, the Aldershot Civic Society and the Council, the Task and Finish Group proposed that the Council should continue to share any surpluses or deficits equally with Places for People, with a maximum risk or return to the Council capped at £20,000. This would help to ensure that any increased support from local residents would have the potential to reduce the Council's subsidy rather

than improve the profit for the contractor. Despite the introduction of various initiatives in 2015, attendances had fallen significantly compared to 2014. A meeting had been held between the Friends of Aldershot Lido, the Aldershot Civic Society, the Council and Places for People and a number of improvements and initiatives had been agreed for the 2016 season. Furthermore, it was proposed that, given the wide range of potential service providers for the Lido and the Aldershot Indoor Pool, the Council should invite around ten experienced organisations to participate in soft market testing. This would focus on options for how the facility could be improved and this would help to shape the tendering process, which would begin later in 2016.

The Cabinet discussed the Report and welcomed the proposal to carry out soft market testing with a view to improving the facilities offered and providing long term financial sustainability at the site.

The Cabinet RESOLVED that

- (i) the continuation of the financial arrangement, where the Council shares the risk and return linked to profit with Places for People for 2016, to provide an incentive for the additional work being carried out by the Friends of Aldershot Lido, the Aldershot Civic Society and the Council, with the Council's maximum risk and return being capped at £20,000, be approved; and
- (ii) a soft market testing exercise for the Aldershot Indoor Pool and Lido be approved, to be carried out over Summer 2016.

5. HOUSEHOLD WASTE RECYCLING CENTRES – RESPONSE TO CONSULTATION –
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1610, which sought agreement to submit comments on behalf of the Council relating to Hampshire County Council's consultation on proposals to change the Household Waste Recycling Centre service.

The Cabinet was advised that Hampshire County Council was having to make savings of around £100 million across its range of services to become financially sustainable by 2017. The level of savings sought from the Household Waste Recycling Centre service had been set at £1.55 million. The consultation included a number of options from changing operating hours and days to possible site closures. Members were reminded that there were, currently, two Household Waste and Recycling Centres operating in the Borough, one at Eelmoor Road, Farnborough and the other at Ivy Road, Aldershot. The Farnborough site was the fifth highest-use site in the County, with 14,000 tonnes of material taken in per year. Aldershot was smaller with around 6,000 tonnes of material collected per year. It was noted that the Aldershot site was due to relocate to Ordnance Road in due course as part of the Wellesley development. The consultation document had been considered by the Environment Policy and Review Panel at its meeting on 5th April, 2016

and the Panel had made a number of comments. These included that both of the sites in the Borough should remain open and that cross border working opportunities should be explored with Surrey and Berkshire authorities. A draft response to the consultation had been appended to the Report and this was considered and endorsed by the Cabinet.

The Cabinet RESOLVED that the response, as set out in the Head of Community and Environmental Services Report No. COMM1610 and incorporating the additional comments made by the Environment Policy and Review Panel, be approved.

6. EXCLUSION OF THE PUBLIC –

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned items to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the items:

Report Para. Nos.	Schedule 12A Para. No.	Category
7 and 8	3	Information relating to financial or business affairs

**THE FOLLOWING ITEMS WERE CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

**7. BEAUMONT PARK WALL – EMERGENCY WORKS AND REPAIRS TO
BOUNDARY WALL WITH FARNBOROUGH ROAD –
(Corporate Services)**

The Cabinet considered the Solicitor to the Council's Exempt Report No. LEG1604, which provided an update on progress towards letting a contract to carry out the necessary repairs to the Beaumont Park Wall. The Report also sought approval for a variation to the Capital Programme to permit these urgent works to be undertaken and for authority to let the contract to the successful tenderer. It was explained that, since the original Report to the Cabinet in July, 2014, the indicative cost of the repair works had increased significantly due to the complexity of construction of the wall and the ornate nature of parts of the wall. The cost of the repair would be shared by the Council, First Wessex Housing Association and other owners of properties adjoining the wall. It was proposed to award the contract to a well-established company that would be able to carry out the work to a high standard. Members discussed the proposal and, in particular, the likely action to be taken if any individual owners refused to pay their share of the cost.

The Cabinet RESOLVED that

- (i) approval be given to a variation in the Capital Programme, as set out in the Solicitor to the Council's Exempt Report No. LEG1604, to allow for the repair works to be carried out;
- (ii) the contract be awarded on the terms set out in the Report; and
- (iii) the Solicitor to the Council be authorised to take the necessary legal action to recover the other owners' contributions in the event that payments are not made.

8. DISPOSAL OF LAND AT AVENUE FARM, FARNBOROUGH –
(Corporate Services)

The Cabinet considered the Solicitor to the Council's Exempt Report No. LEG1605, which sought approval to appropriate land to be held for planning purposes and then to dispose of the plots to one or more adjoining owners to allow the land to be used as garden land.

It was explained that the plots in question, in the Avenue Farm area of Farnborough, had been approved for disposal by the Cabinet in 2008 but this had not gone ahead due to covenants restricting the use of these areas to public open space. It was confirmed that these plots were in poor condition and were costly for the Council to maintain. It was now proposed to appropriate the land from being held as public open space to being held for planning purposes. This would allow the use of the land to be changed in planning terms and would enable the Solicitor of the Council to dispose of the plots for use as garden land, in line with the Council's current policy. It was not felt that there was a significant financial risk to the Council in taking this course of action.

Members reaffirmed their support for the principle of disposing of small areas of amenity land and were content with the proposed process in this case.

The Cabinet RESOLVED that

- (i) the Solicitor to the Council be authorised to publish a notice, under Sections 232 (4) and 233 (4) of the Town and Country Planning Act, giving notice of intention to appropriate public open space, shown edged black on the plan attached to the Solicitor to the Council's Exempt Report No. LEG1605 and numbered 1-4, to land to be held for planning purposes and then to dispose of the land;
- (ii) the Solicitor of the Council, in consultation with the Cabinet Member for Corporate Services, be authorised to consider any objections to the proposed appropriation and disposal; and

- (iii) the Solicitor of the Council, subject to the consideration of any objections, be authorised to dispose of plots numbered 1 – 4, under Section 233 of the Town and Country Planning Act, to secure the best use of the land, subject to obtaining best value and to imposing covenants to fence the land and preventing any built development upon the land without further Council consent.

The Meeting closed at 5.13 p.m.

LEADER OF THE COUNCIL

CABINET

Tuesday, 31st May, 2016 at 7.00 p.m.
at the Council Offices, Farnborough

Councillor D.E. Clifford (Leader of the Council)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor Barbara Hurst (Health and Housing Portfolio)
Councillor G.B. Lyon (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)
Councillor M.J. Tennant (Environment and Service Delivery Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **14th June, 2016**.

9. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 26th April, 2016 were confirmed and signed by the Chairman.

10. **GENERAL FUND PROVISIONAL OUTTURN REPORT 2015/16 –** (Leader of the Council/Corporate Services)

The Cabinet considered the Head of Financial Services' Report No. FIN1610, which set out the provisional outturn position on the General Fund (revenue and capital) for 2015/16, subject to audit. The Report set out the General Fund Revenue Summary and Revenue Balances, with the principal individual variations between the current approved estimates and actual expenditure.

The Cabinet was advised that, in its original budget for 2015/16, the Council had set a savings figure of £500,000 to be achieved through reductions in service costs and additional income generation, in addition to £315,000 of expected staff turnover savings. A significant proportion of these savings had been achieved during the first half of 2015/16 and the efficiencies identified had been built into the Council's revised budget, as set out in Appendix A to the Report. The revised budget figure had been further adjusted to reflect any subsequent virements, supplementary estimates and use of the service improvement fund, to form the current approved budget, with estimated year-end balances of £1.47 million.

The provisional outturn showed an improvement in the Council's financial position, with a net underspend of approximately £473,000 against the current approved budget and a net underspend of £337,000 compared with the last budget monitoring position, before accounting for any change

due to the operation of the business rates retention scheme. A list of the principal variations between the provisional outturn position and the current approved budget was set out in Appendix B to the Report. The effect of the net underspend was to increase the General Fund revenue balance to approximately £1.94 million, which was close to the top of the range of balances set out in the Medium Term Financial Strategy (£1 million - £2 million).

The Report set out how the operation of the Business Rates Retention Scheme could cause large swings in the General Fund balance at the end of the financial year. Financial transactions in this respect would increase the General Fund balance from £1.94 million to £2.47 million, which would be above the approved range of balances. It was, therefore, proposed that a transfer of £473,000 should be made to the Stability and Resilience Reserve. The Report also gave details of financial risks to the Council which had been identified to date. These included the outcomes of the review of the Business Rates Retention Scheme, the uncertain future of the New Homes Bonus and the implications of legislation around welfare reform. As part of the outturn process, and, in line with proper accounting practices, all outstanding potential liabilities would be reviewed to ensure that the appropriate level of reserves was being held against the risks that the Council faced.

Appendix C of the Report set out the Capital Outturn Summary and showed a total net underspend of £5,919,000 against the current approved budget. This underspend was due mainly to the re-scheduling of work on a number of projects with a consequent slippage of expenditure of £5,893,000 into 2016/17. After accounting for this slippage, the Capital Programme had underspent by around £26,000. The most significant variations in expenditure were listed in Appendix D to the Report.

The Cabinet discussed many aspects of the Report, including the effect of business rate appeals, the purpose of and contributions to the Stability and Resilience Reserve and how income generation could be maximised to help to close any budgetary gap

The Cabinet RESOLVED that

- (i) the General Fund provisional outturn for 2015/16 for both revenue and capital be noted; and
- (ii) the approach to reserves and balances, as set out in the Head of Financial Services' Report No. FIN1610, be approved.

11. CORPORATE STRATEGY AND CORPORATE PLAN 2015/16 – QUARTER 4 AND END OF YEAR MONITORING REPORT –
(Leader of the Council)

The Cabinet received the Directors' Management Board's Report No. DMB1603, which gave an update on performance management monitoring

information against the Corporate Plan for the fourth quarter and end of the 2015/16 financial year.

The Chief Executive highlighted strategic and performance management data in a few key areas, including education and skills, economic data and house prices. Members were informed that key initiatives and service measures were detailed in Section Three of the Corporate Plan, under the themes of people and communities, prosperity, place, leadership and good value services. In respect of key initiatives and service measures, it was noted that 82.8% were on target, 14.0% were unlikely to achieve the action or indicator and 3.2% had been unable to achieve elements of the target.

The Chief Executive explained that the Housing Team had been under particular pressure due to the significant increase in homeless people presenting.

The Cabinet NOTED the Directors' Management Board Report No. DMB1603 and the performance made against the Corporate Plan in the fourth and final quarter of the 2015/16 financial year.

12. **ALDERSHOT RAILWAY STATION AND SURROUNDS – VARIATION TO CAPITAL PROGRAMME –**
(Leader of the Council)

The Cabinet considered the Directors' Management Board's Report No. DMB1602, which sought approval to vary the 2016/17 Capital Programme in relation to Phase 6 (improvement works to the Aldershot Station area) of the Activation Aldershot project (No. 5404).

The Cabinet was informed that the station area had been identified in the emerging Local Plan and the Aldershot Town Centre Prospectus as a key regeneration site for the town. Funding had been obtained under the Activation Aldershot initiative and further financial commitments had been obtained from Hampshire County Council and South West Trains. A further application had been made to the Local Growth Fund and this was currently being considered by the Enterprise M3 LEP's Local Transport Board. The project would deliver a number of changes, including to the existing forecourt, bus station and car park areas. A comprehensive consultation exercise would be carried out before commencement of any works.

The Cabinet RESOLVED that approval be given to a net reduction of £540,000 to the 2016/17 Capital Programme in respect of the Aldershot Railway Station and surrounds project (No. 5404), as set out in the Directors' Management Board's Report No. DMB1602.

13. **BUILDING CONTROL FEES AND CHARGES 2016 –**
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1606, which proposed a single scheme of fees and charges for building control services across the whole area covered by the recently formed Hart and Rushmoor Building Control Partnership.

The Cabinet was informed that, in view of competition for work from independent Approved Inspectors, the Council had not increased its fees for the previous six years. Hart had similarly not increased its fees for many years. Whilst the new shared service had been operating well, it was now proposed to eliminate discrepancies and confusion by introducing a harmonised schedule of fees and charges. The proposed scheme was set out in Appendix A to the Report and represented an average 7.5% increase in fees and charges. It was explained, however, that this put the level of the fees in line with neighbouring local authorities and these were still less than the charges made by Approved Inspectors. The scheme had also been simplified and made clearer for customers. This was part of a wide ranging review of the services offered and was aimed at delivering ongoing improvements.

The Cabinet was supportive of the proposals and was keen to ensure that all opportunities were explored to maximise the promotion of the Council's building control services.

The Cabinet RESOLVED that the new schedule of building control fees and charges, as set out in Appendix A to the Head of Planning's Report No. PLN1606, be approved to come into force from 1st June, 2016.

14. **RUSHMOOR LOCAL ENFORCEMENT PLAN –**
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1617, which set out the draft Rushmoor Local Enforcement Plan for approval.

Members were informed that Government advice was that local authorities should make a clear statement of their approach and commitment to the enforcement of planning control in a Local Enforcement Plan. It was explained that the Council did have an adopted Planning Enforcement Charter but that this was now out of date, as it made reference to national and local policies that were no longer in force. The Council's Development Management Committee had considered the new policy at its meeting on 25th May and had expressed support for the document.

The Cabinet RESOLVED that the Rushmoor Local Enforcement Plan, as set out in the Head of Planning's Report No. PLN1617, be adopted and published.

15. **DELEGATION OF AUTHORITY – PRIMARY AUTHORITY –**
(Business, Safety and Regulation)

The Cabinet considered the Head of Environmental Health and Housing's Report No. EHH1611, which sought approval for the Council to authorise Primary Authority arrangements up to a value of £20,000. Members were informed that Primary Authority arrangements offered the Council, as regulator, the opportunity to work with businesses to offer advice and support, with full cost recovery. The Council had a longstanding Primary Authority relationship with the Army, which had since developed into supporting all three Military Services. It was explained that the work supported the Council's 8-Point Plan Income Generation strand.

Members were supportive of this work and discussed various matters, including the risks associated with ensuring that advice given was accurate and appropriate. Assurance was given that all advice and guidance given was thoroughly researched and checked, in order to minimise this risk.

The Cabinet RESOLVED that, in order to support the Council's development of Primary Authority relationships, the Head of Environmental Health and Housing be authorised to enter into Primary Authority arrangements, up to the value of £20,000.

16. **GARDEN WASTE COLLECTION SERVICE – CONTAINER CHOICE –**
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1611, which sought approval to replace reusable bags with wheeled bins and to replace the plastic single-use bags with compostable paper sacks.

The Cabinet was reminded that the garden waste collection service had been launched in 2005, when all customers were offered either reusable bags or plastic single-use bags. In 2010, a brown wheeled bin had been introduced and this had proved popular with customers. At present, only around 1,000 of the total of 7,300 customers still used the reusable bags, with around 300 using the plastic single-use bags. The range of containers currently offered presented logistical issues to the contractor collecting the garden waste, mainly due to the inability, on health and safety grounds, for one type of vehicle to collect the content of both reusable bags and wheeled bins. Similarly, the disposal of the content of the current plastic single-use bags presented a similar problem, in that it was not possible to collect them using the same vehicle as that emptying the wheeled bins. For this reason and with the re-procurement of the contract for waste collection ongoing, it was now proposed to withdraw the use of reusable bags and also to replace the plastic single-use sacks with biodegradable paper single-use sacks. This would mean that, in future, all garden waste could be picked up at the same time using a single vehicle. It was proposed that existing reusable bag users would be given notice of the removal of the service at the end of the customer's current subscription period. At the same time, these customers would be offered a

wheeled bin at a reduced rate for the first year, in order not to face a financial disadvantage.

The Cabinet discussed the proposal and clarified issues around the quality of the biodegradable bags to be used and whether these changes would have an effect on the contract re-procurement process.

The Cabinet RESOLVED that

- (i) for the reasons of health and safety and service efficiencies, the removal of the option of reusable bags and the replacement of the current plastic single-use sacks with biodegradable paper sacks be approved;
- (ii) the fees and charges for the scheme, as set out in the Head of Community and Environmental Services' Report No. COMM1611, be approved;
- (iii) a variation of £17,000 to the 2016/17 Capital Programme, in respect of the purchase of additional wheeled bins for the Garden Waste Service, be approved; and
- (iv) a supplementary estimate of £5,000, in respect of the purchase of paper single-use sacks, noting that the increased purchase costs would be covered by the proposed new charges, be approved.

17. QUEENS GATE ROUNDABOUT – SPONSORSHIP SIGNS –
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1611, which sought approval to submit an application for consent to display sponsorship signs on the Queens Gate Roundabout, Farnborough.

The Cabinet was informed that the Council used the roundabout sponsorship scheme to support the Rushmoor in Bloom competition and its entry into the annual South and South East in Bloom competition. It was reported that there were, currently, sponsorship signs displayed at eighteen roundabouts around Aldershot and Farnborough. This generated an income of around £17,000 per annum. The proposed advertisements would be located on the four entry points to the roundabout.

The Cabinet was supportive of the principle of raising revenue by increasing sponsorship and advertising in general and requested that other possibilities for this should be explored, with a view to increasing income to the Council.

The Cabinet RESOLVED that approval be given to the Head of Community and Environmental Services to seek advertisement

consent for the display of four Rushmoor in Bloom sponsorship signs at Queens Gates Roundabout, Farnborough.

18. **ALPINE SNOWSPORTS – CONTRACT EXTENSION –**
(Leisure and Youth)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1613, which set out a proposal to extend the contract with Active Nation UK Limited for the management of the Alpine Snowsports by 22 months, to expire on 31st January, 2019, to bring it in line with the Council's other leisure contracts.

The Cabinet was reminded that the contracts for the management of the Aldershot Indoor Pools, Lido and the Farnborough Leisure Centre would expire on 31st January 2019, with the Southwood Golf Course expiring on 31st March 2019. It was felt that there would be time and cost savings from retendering all of these together, where a contractor may wish to bid for more than one of the facilities. Active Nation UK Limited had continued to provide a good level of service at Alpine Snowsports and had expressed its agreement to the proposed extension of the current contract, on the existing terms and conditions.

The Cabinet RESOLVED that, on the same terms and conditions, the extension of the current contract with Active Nation UK Limited to 31st January, 2019 be approved.

19. **IMPROVING EDUCATIONAL ATTAINMENT IN RUSHMOOR –**
(Leisure and Youth)

The Cabinet considered the Head of Strategy, Engagement and Organisational Development's Report No. SEO1601, which provided an update on the work of the Council in seeking to improve educational attainment in the Borough.

The Cabinet was reminded that, whilst Rushmoor's primary schools continued to perform well, the GCSE results of Rushmoor's secondary schools were not as high as the Hampshire and England averages and, in some, were significantly worse. Investigation had shown that recruitment of teachers, especially English teachers, was a significant problem for schools in the area. In this respect, Fernhill School had recently interviewed two outstanding candidates to work as English teachers and expressed a wish to employ both. However, the school's challenging financial position meant that it was only able to fund one full time teacher and one for two days per week. The Council had been approached to contribute funding towards the remaining three days per week for the first year only. It was proposed that the cost of the additional three days, being around £60,000, should be split equally between the school, Hampshire County Council and Rushmoor Borough Council. It was further proposed that, if agreed, the teacher would teach at Fernhill for two days per week and would use the remaining three days to support improved teaching and learning of English in Fernhill and

other Rushmoor Secondary Schools. It was reported that, in view of the urgency of this matter, the Chief Executive, in consultation with the previous Leader of the Council and the Cabinet Member for Leisure and Youth, had agreed that a grant of up to £20,000 should be made to Fernhill School from September 2016. In the meantime, officers would seek contributions from other organisations to offset the cost to the Council.

The Cabinet discussed the Report and the situation around educational attainment in general. Whilst support was shown for the Council's interventions in educational attainment, Crs. Hurst and Lyon did not support the decision to give financial assistance to Fernhill School, on the basis that this could be perceived as favouritism. Members did discuss what else might assist local schools and ideas included considering starting army cadet groups within schools and researching the Government initiatives called 'Troops to Teachers' and 'Teach Next'. It was also suggested that retired teachers could have a role to play in assisting local schools. It was agreed that educational attainment would be an ongoing issue for the Cabinet to engage with.

The Cabinet RESOLVED that

- (i) the action taken by the Chief Executive, in consultation with the Leader of the Council and the Cabinet Member for Leisure and Youth, to provide up to £20,000 to be paid as a one-off grant to Fernhill School towards the recruiting of the teacher, as set out in the Head of Strategy, Engagement and Organisational Development's Report No. SEO1601, be confirmed and endorsed; and
- (ii) the process of seeking of financial contributions from other organisations towards improving educational attainment, be approved.

NOTE: Crs. D.E. Clifford and K.H. Muschamp declared prejudicial interests in this item, Cr. Clifford in respect of his company supplying goods to schools in the Borough and Cr. Muschamp in respect of his role as a Governor of Fernhill Secondary School and, in accordance with the Members' Code of Conduct, both left the meeting during the discussion and voting thereon.

20. **APPOINTMENTS –**
(All)

(1) **Budget Strategy Member Working Group**

The Cabinet RESOLVED that the following appointments be made to the Budget Strategy Member Working Group for the 2016/17 Municipal Year, on the basis of nine Members including the Leader of the Council, the Chairman of the Corporate Services Policy and Review Panel and seven Members (4 Conservative: 2 Labour: 1 UKIP):

Cabinet Member for Corporate Services -	Cr. P.G. Taylor
Chairman of the Corporate Services Policy and Review Panel -	To be appointed
Conservative Group -	Crs. Mrs. D.B. Bedford, A. Jackman, S.J. Masterson and A.R. Newell
Labour Group -	Crs. A.H. Crawford and B. Jones
UKIP Group -	Cr. D.M.T. Bell

(2) **Community Cohesion Task and Finish Group**

The Cabinet RESOLVED that the following appointments be made to the Community Cohesion Task and Finish Group for the 2016/17 Municipal Year, on the basis of eight Members including the Leader of the Council and seven Members (4 Conservative: 2 Labour: 1 UKIP):-

Leader of the Council -	Cr. D.E. Clifford
Conservative Group -	Crs. M.S. Choudhary, J.H. Marsh, S.J. Masterson and K.H. Muschamp
Labour Group -	Crs. A.H. Crawford and B. Jones
UKIP Group -	Cr. D.M.T. Bell

(3) **Future Contracts Member Working Group**

The Cabinet RESOLVED that the following appointments be made to the Future Contracts Member Working Group for the 2016/17 Municipal Year, on the basis of six Members including the Cabinet Member for Environment and Service Delivery, the Chairman of the Environment Policy and Review Panel and four Members (2 Conservative: 1 Labour: 1 UKIP):-

Cabinet Member for Environment and Service Delivery -	Cr. M.J. Tennant
Chairman of Environment Policy and Review Panel -	To be appointed
Conservative Group -	Crs. A. Jackman and J.H. Marsh

Labour Group - Cr. C.P. Grattan

UKIP Group - Vacancy

Standing Deputy:

Labour Group - Cr. K. Dibble

(4) **Hackney Carriage Fares Review Task and Finish Group**

The Cabinet RESOLVED that the following appointments be made to the Hackney Carriage Fares Review Task and Finish Group for the 2016/17 Municipal Year, on the basis of five Members including the Cabinet Member for Business, Safety and Regulation, the Chairman of the Licensing and General Purposes Committee and three Members (1 Conservative: 1 Labour: 1 UKIP):

Cabinet Member for Business,
Safety and Regulation - Cr. K.H. Muschamp

Chairman of Licensing and
General Purposes Committee - Cr. A. Jackman

Conservative Group - Cr. M.J. Tennant

Labour Group - Cr. L.A. Taylor

UKIP Group - Cr. M. Staplehurst

(5) **Member Development Group**

The Cabinet RESOLVED that the following appointments be made to the Member Development Working Group for the 2016/17 Municipal Year, on the basis of seven Members including the Cabinet Member for Corporate Services, one Cabinet Member, the Chairman of the Corporate Services Policy and Review Panel and four Members (1 Conservative: 2 Labour: 1 UKIP):

Cabinet Member for Corporate
Services - Cr. P.G. Taylor

Cabinet Member - Vacancy

Chairman of Corporate Services
Policy and Review Panel - To be appointed

Conservative Group - Vacancy

Labour Group - Crs. B. Jones and L.A. Taylor

(6) Aldershot Regeneration Group

The Cabinet RESOLVED that

- (i) the establishment of an Aldershot Regeneration Group be approved;
- (ii) the Group's meeting arrangements and Terms of Reference be agreed by the Chief Executive, in consultation with the Leader of the Council; and
- (iii) the Head of Democratic and Customer Services, in consultation with the Political Group Leaders, be authorised to make appointments to the Group.

21. EXCLUSION OF THE PUBLIC –

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Report Para. No.	Schedule 12A Para. No.	Category
22	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

22. ACQUISITION OF COMMERCIAL PROPERTIES –
(Corporate Services)

The Cabinet considered the Solicitor to the Council's Exempt Report No. LEG1606, which set out a proposed procedure for the acquisition of commercial properties.

Members heard how making better use of property and assets was one of the projects forming part of the 8-Point Plan. The Council had been receiving help and advice from Eastleigh Borough Council for some time to help to develop an approach to property investment and refresh the Council's Asset Management Strategy. This work had enabled officers to identify commercial property opportunities where acquiring such assets would provide a better return for the Council than having the money in a bank.

It was reported that, with many property deals, it was necessary to move swiftly. In those cases, it would be necessary to use the Urgency Procedure that was already in place. On every occasion, the Directors' Management Board would have approved the transaction and any proposed action would then have been agreed with both the Leader of the Council and the Cabinet Member for Corporate Services before proceeding. Any such decisions would then be reported to the Cabinet at its following meeting. Such a report was made to the Cabinet at the meeting, concerning an offer made by the Council on 28th April 2016 to purchase the freehold of Nos. 100 – 106 Church Road, Addlestone, which comprised a pre-let retail unit to Co-operative Southern Limited and five flats. It was confirmed that, on this occasion, the offer had been unsuccessful.

The Cabinet was advised of the details of two potential commercial acquisitions where negotiations were currently ongoing and delicately poised. Progress on these two cases would be brought to Members in due course. It was reported that both of the properties were outside of the Borough.

The Cabinet discussed the principle of the Council acquiring commercial properties as investments and expressed strong support for this approach. When considering the relative values of commercial properties, especially in a rural location, Members felt that broadband coverage was an important issue and it was agreed that this would be taken up with the Enterprise M3 Local Enterprise Partnership.

The Cabinet RESOLVED that

- (i) the use of the Urgency Procedure to make future offers on commercial properties be approved;
- (ii) the unsuccessful offer to acquire the Co-operative premises in Addlestone be noted;
- (iv) the offers made in respect of the two premises, on the terms set out in the Solicitor to the Council's Exempt Report No. LEG1606, be approved; and
- (v) appropriate variations be made to the Capital Programme in respect of the acquisition costs of the two premises.

The Meeting closed at 8.59 p.m.

CR. D.E. CLIFFORD
LEADER OF THE COUNCIL

CABINET

Tuesday, 28th June, 2016 at 7.00 p.m.
at the Council Offices, Farnborough

Councillor D.E. Clifford (Leader of the Council)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

a Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor Barbara Hurst (Health and Housing Portfolio)
Councillor G.B. Lyon (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)
Councillor M.J. Tennant (Environment and Service Delivery Portfolio)

An apology for absence was submitted on behalf of Councillor Sue Carter.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **12th July, 2016**.

23. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 31st May, 2016 were confirmed and signed by the Chairman.

24. **STREET HOMELESS SOLUTION – PROVISION OF A HOSTEL –** (Health and Housing)

The Cabinet considered the Head of Environmental Health and Housing's Report No. EHH1607, which set out a proposal to use an empty, former barrack building on the Wellesley site in Aldershot to provide accommodation for rough sleepers. The Leader of the Council welcomed Trevor Pickup, Tony Keall and Simone Gleed, from the Society of St. James Housing Association, to the meeting.

Members were informed that the proposed project would provide specialist housing and intervention for rough sleepers with drug, alcohol and mental health issues. The accommodation would provide nine bed spaces for a three-year period. The specialist support would be provided by the Society of St. James Housing Association, which had experience of running similar projects elsewhere in Hampshire. The project had received interest and funding offers from nine partners, including the Grainger Trust, the Society of St James, the NHS Surrey and Borders Partnership (Mental Health), the NHS Inclusion Team and Hampshire County Council. In total, project backing from partners would equate to £108,000. The Society of St James would manage the hostel and the Council would have full nomination rights. This model would comply with the Department for Work and Pensions' definition of Exempt Specified Accommodation, which would mean that hostel tenants would be able to claim Housing Benefit instead of Universal Credit and this

would be paid directly to the Society of St. James to cover staffing and management costs. It was confirmed that there was no requirement for the Council to provide any funding for the day-to-day running of the hostel. The Council would, however, be required to cover the annual rent and insurance costs of £2,200 per annum and a further £2,600 in the first year to cover the contribution to the Strategic Access Management and Monitoring Measures relating to the Special Protection Area. It was confirmed that these costs would be covered through the contribution from Hampshire County Council. A one off capital investment of £20,000 by the Council would be required to cover the costs of building materials.

The Cabinet expressed strong support for the project and considered that this would provide great assistance to the problem with rough sleepers, particularly in Aldershot. Members sought assurance that adequate facilities and support would be available to hostel residents once they were ready to move on from the hostel.

The Cabinet RESOLVED that

- (i) approval be given to seek planning permission for a change of use for the building;
- (ii) a variation to the Capital Programme of £20,000 in 2016/17 be approved; and
- (iii) a Supplementary Estimate of £34,700 in 2016/17, to reflect costs as set out in the Head of Environmental Health and Housing's Report No. EHH1607, for which the Council had already secured grant funding, be approved.

25. TREASURY MANAGEMENT OPERATIONS 2015/16 –
(Corporate Services)

The Cabinet received the Head of Financial Services' Report No. FIN1613, which set out the main treasury management activities during 2015/16 and provided an update on the current economic conditions affecting treasury management decisions. The Report set out the actual prudential indicators relating to capital financing and treasury activities for 2015/16 and compared these to the indicators set in the Annual Treasury Management Strategy for the year, which had been approved by the Council on 26th February, 2015.

The Cabinet NOTED the Head of Financial Services' Report No. FIN1613 in relation to the treasury management activities which had been carried out during 2015/16.

26. **FARNBOROUGH LEISURE CENTRE – CONSIDERATION OF OPTIONS FOR MAIN LIFT IN FOYER –**
(Leisure and Youth)

The Cabinet considered the Solicitor to the Council's Report No. LEG1607, which sought approval to vary the 2016/17 Capital Programme to permit urgent works to the main lift at Farnborough Leisure Centre, following the commissioning of a lift consultant's report.

The Cabinet was informed that the existing lift was around 30 years old and had become increasingly unreliable. It was, currently, out of service and the lift maintenance company employed by the leisure centre operator had advised that repair of the lift had become uneconomic. Whilst there was a second lift elsewhere in the building, this main lift was the sole means of access to the gymnasium for wheelchair users and those with impaired mobility. An independent lift consultant had reported that, contrary to the opinion of the lift maintenance company, it was feasible to repair and upgrade the existing lift, to extend its life by an estimated five to ten years. It was recommended that the repair of the existing lift was the most cost effective option available to the Council.

The Cabinet RESOLVED that approval be given to a variation to the 2016/17 Capital Programme of £54,000 to enable the procurement of the repair and upgrade of the existing lift, as set out in the Solicitor to the Council's Report No. LEG1607.

27. **GUILDFORD BOROUGH COUNCIL DRAFT LOCAL PLAN – CONSULTATION –**
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1621, which sought agreement to submit comments on Guildford Borough Council's Proposed Submission Local Plan: Strategy and Sites document, which was open to consultation until 18th July, 2016. The Cabinet was reminded that the Council had submitted comments on the draft Guildford Local Plan previously in September 2014.

The Report set out the context of this consultation in terms of National Planning Policy and explained how Hart, Rushmoor and Surrey Heath Councils together formed a Housing Market Area. It was explained that Guildford, Waverley and Woking Councils were working together in a similar way. It was noted that 89% of Guildford Borough fell within the Metropolitan Green Belt. It was predicted in the document that Guildford would meet its objectively assessed housing need within its administrative area. The document also expressed a commitment to preserving the gap between Aldershot and the Ash and Tongham urban area.

The Cabinet discussed several elements of the consultation, including the extent of development proposed for the Ash and Tongham areas and the importance of ensuring that infrastructure was improved sufficiently to cope

with the increase in the local population.

The Cabinet RESOLVED that the Council make representations on the Guildford Borough Proposed Submission Local Plan: Strategy and Sites consultation document, based on the comments set out in the Head of Planning's Report No. PLN1621.

28. **MEETINGS AND DECISIONS MANAGEMENT SYSTEM –**
(Corporate Services)

The Cabinet considered the Head of Democratic and Customer Services' Report No. DCS1604, which sought approval to license software which would provide an end to end system for managing meetings. The system would be primarily used to manage Member meetings but would also have a range of other applications, such as managing corporate groups and decision and report management.

The Report explained how the proposed system was already used by many other local authorities and contained a list of benefits to the Council, including moving towards a more paperless method of managing the Council's decision making process. If approved, installation would be carried out over the Summer 2016.

The Cabinet expressed support for the move towards a more paperless system and considered that the costs involved were justified.

The Cabinet RESOLVED that

- (i) the introduction of a meetings and decisions management system be approved, subject to the necessary procurement arrangements being completed; and
- (ii) a variation to the Capital Programme of £15,000 for the cost of the project in the first year and the inclusion of the revenue costs in the budget from the second year onwards, to be agreed by the Head of Democratic and Customer Services, in consultation with the Cabinet Member for Corporate Services and the Head of Financial Services, be approved.

29. **REVIEW OF PORTFOLIOS –**
(Corporate Services)

The Cabinet received the Head of Democratic and Customer Services' Report No. DCS1603, which provided the results of a review of the Cabinet portfolios, taking account of the comparative workloads.

The Report explained that the review had been carried out at the request of the Leader of the Council. The review had shown that responsibilities had evolved over time and as a result of this, the Leader of the Council and Deputy Leader had made changes to the responsibilities within

portfolios that would provide a fairer workload for Cabinet Members. The changes were set in an appendix to the Report. It was noted that the Cabinet had made an undertaking to re-assess the Council's priorities and, once this had been completed, it was likely that a further review of the Cabinet portfolios would be carried out.

The Cabinet NOTED and ENDORSED the action taken in making changes to the Cabinet portfolios for 2016/17, as set out in the Head of Democratic and Customer Services' Report No. DCS1603.

The Meeting closed at 8.07 p.m.

CR. D.E. CLIFFORD
LEADER OF THE COUNCIL

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 27th April, 2016 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. G.B. Lyon (Chairman)
Cr. B.A. Thomas (Vice-Chairman)

Cr. Mrs. D.B. Bedford	a Cr. P.I.C. Crerar	Cr. D.S. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	a Cr. C.P. Grattan
Cr. R. Cooper	Cr. Jennifer Evans	Cr. J.H. Marsh

Non-Voting Member

Cr. R.L.G. Dibbs (Cabinet Member for Environment and Service
Delivery) (ex officio)

Apologies for absence were submitted on behalf of Crs. P.I.C. Crerar
and C.P. Grattan.

30. **DECLARATION OF INTEREST –**

There were no declarations of interest.

31. **MINUTES –**

The Minutes of the Meeting held on 30th March, 2016 were approved
and signed by the Chairman.

32. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Planning's Report No. PLN1613, be noted;
- (ii) the following application be determined by the Head of Planning, in consultation with the Chairman:

- * 16/00133/REMPP (Zone E – Gunhill Aldershot Urban Extension, Alisons Road, Aldershot);
 - * 16/00007/FULPP (Land At Dingley Way, Farnborough);
15/00925/FUL (Sarah Way, Farnborough);
- (iii) the current position with regard to the following applications be noted pending consideration at a future meeting:
- 15/00897/REMPP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);
 - 15/00898/REMPP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);
 - 15/00930/LBC2PP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);
 - 15/00931/LBC2PP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot); and
 - 16/00027/FUL (Asda, Westmead, Farnborough); and
- (iv) the receipt of petitions in respect of the following applications be noted:
- 16/00165/FULPP (No. 10 Queens Road, Farnborough);
 - * 16/00263/FULPP (No. 31 Reading Road, Farnborough).
- * The Head of Planning’s Report No. PLN1613 in respect of these applications was amended at the meeting.

33. REPRESENTATIONS BY THE PUBLIC –

There were no representations by the public.

34. APPLICATION NO. 16/00133/REMPP – ZONE E – GUNHILL, ALDERSHOT URBAN EXTENSION, ALSIONS ROAD, ALDERSHOT –

The Committee received the Head of Planning’s Report No. PLN1613 regarding the approval of reserved matters for 107 dwellings (87 flats and 20 houses) in Gunhill (Zone E), pursuant to Condition 4 (1 to 21), attached to Outline Planning Permission 12/00958/OUT dated 10th March, 2014 on Land at Wellesley, Aldershot Urban Extension, centred on Queen’s Avenue and Alisons Road, Aldershot. The issue for the Committee was whether the reserved matters, as laid out in the Head of Planning’s Report No. PLN1613 should receive its approval.

It was noted that the recommendation was to grant planning permission, subject to the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That, the Head of Planning in consultation with the Head of Environmental Health and Housing be authorised to approve an Affordable Housing Development Zone Strategy for Gunhill Development Zone E under the terms of the outline planning permission section 106 agreement; and

subject to the completion of a Deed of Variation (to vary the terms of the legal agreement relating to the Outline Planning Permission) under Section 106A of the Town and Country Planning Act, 1990 to secure

(i) an appropriate restriction upon occupation of dwellings (across the AUE site) to ensure that the units identified for affordable housing on drawing number 2243.1-C-1006-A-AH are transferred to a registered provider (in accordance with the terms of the outline section 106 legal agreement) in the following phases:

- The transfer of 12 units within 10 years of first occupation within Gunhill or occupation of 3200 residential units on the Development as a whole, whichever is earlier;
- The transfer of 14 units within 11 years of first occupation within Gunhill or occupation of 3350 residential units on the Development as a whole, whichever is earlier;
- The transfer of 9 units within 13 years of first occupation within Gunhill or occupation of 3500 residential units on the Development as a whole, whichever is earlier; and

(ii) the updating of the Affordable Housing Strategy by a replacement of Table 3 of Schedule 15 of the section 106 agreement, demonstration how Affordable Housing is to be provided for the whole development, which is to be approved as part of the Affordable Housing Development Zone Strategy for Gunhill Development Zone E

the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission subject to the conditions and informatives set out in the Head of Planning's Report No. PLN1613.

35. APPLICATION NO. 16/00007/FULPP – LAND AT DINGLEY WAY, FARNBOROUGH –

The Committee received the Head of Planning's Report No. PLN1613 (as amended at the meeting) regarding the development of 14,489sqm (GIA) of industrial/warehouse units with ancillary offices within B1c/B2 and/or B8

Use Classes with associated car/cycle parking, service areas and landscaping.

It was noted that the recommendation was to grant planning permission, subject to the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That subject to the completion of a satisfactory Agreement under Section 106 of the Town and Country Planning Act 1990 to secure a transport contribution of £175,000 as set out above and the submission, approval and future operation of a travel plan to include appropriate provision for further monitoring of the plan the Head of Planning in consultation with the Chairman, be authorised to grant planning permission subject to the conditions and informatives, as amended at the meeting, set out in the Head of Planning's Report No. PLN1613.

36. **APPLICATION NO. 15/00925/FULPP – LAND OFF SARAH WAY, TO THE REAR OF 49-51 VICTORIA ROAD, FARNBOROUGH –**

The Committee received the Head of Planning's Report No. PLN1613 (as amended at the meeting) regarding the redevelopment of existing surplus car park to provide 10 apartments (4 one bedroom and 6 two bedroom) with associated car and cycle parking, landscaping, amenity space, bin storage and vehicular access from Sarah Way.

It was noted that recommendation was to grant planning permission, subject to the completion of a satisfactory unilateral undertaking under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to no views being received by 9 May 2016 in response to the site notice or advertisement relating to this proposal not previously considered and of the completion of a satisfactory Agreement under Section 106 of the Town and Country Planning Act 1990 by 13 July 2016 to secure financial contributions towards Special Protection Area mitigation and open space, the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission subject to the conditions and informatives set out in the Head of Planning's Report No. PLN1613 (as amended); however
- (ii) in the event that a satisfactory Section 106 Agreement is not received by 13 July 2016, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal fails to make provision for open space contrary to the provisions of Core Strategy Policy and saved Local Plan Policy OR4; and to provide mitigation for the impact of the development on the Thames Basin Heaths Special

Protection Interim Avoidance and Mitigation Strategy contrary to Core Strategy Policy CP13.

37. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JANUARY – MARCH, 2016 AND FOR THE FINANCIAL YEAR 2015/2016 –**

The Committee received the Head of Planning's Report No. PLN1615, which provided an update on the position with respect to Performance Indicators for the Development Management Section of Planning, and the overall workload of the Section, for the period 1st January, 2016 to 31st March, 2016 and summary figures for the 2015/2016 financial year.

RESOLVED: That the Head of Planning's Report No. PLN1615 be noted.

38. **APPEALS PROGRESS REPORT –**

The Committee received the Head of Planning's Report No. PLN1616 concerning the following appeals:

(1) **Appeal Update –**

Application No.	Description
--	Following the grant of planning permission in respect of the site at the meeting of the Committee on 30th March, 2016, formal notice has been received that the appeal in respect of redevelopment of The Queen's Head, No. 97 North Lane, Aldershot, has been withdrawn.

(2) **Appeal Decisions –**

Application No.	Description	Decision
--	Against the Council's decision to refuse to issue a Certificate of Lawful Existing Use in respect of occupation of a former outbuilding as a separate residential dwelling at No. 35a Camp Road, Farnborough.	Allowed
--	Against the Council's decision to refuse planning permission for the erection of a pair of semi-detached dwellings with access and parking on land adjacent to 28 Blackthorn Crescent, Farnborough.	Dismissed

RESOLVED: That the Head of Planning's Report No. PLN1616 be noted.

The Meeting closed at 7.36 p.m.

CR. G.B. LYON
CHAIRMAN

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 25th May, 2016 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. B.A. Thomas (Chairman)
Cr. J.H. Marsh (Vice-Chairman)

Cr. Mrs. D.B. Bedford	Cr. P.I.C. Crerar	Cr. D.S. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	Cr. C.P. Grattan
Cr. R. Cooper	a Cr. Jennifer Evans	Cr. A.R. Newell

Non-Voting Member

Cr. M.J. Tennant (Cabinet Member for Environment and Service
Delivery) (ex officio)

An apology for absence was submitted on behalf of Cr. Jennifer Evans.

39. **DECLARATION OF INTEREST –**

There were no declarations of interest.

40. **MINUTES –**

The Minutes of the Meeting held on 27th April, 2016 were approved
and signed by the Chairman.

41. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) Permission be given to the following application set out in
Appendix “A” attached hereto, subject to the conditions,
restrictions and prohibitions (if any) mentioned therein:

16/00174/REVPP (Southwood Pavilion, Grasmere Road,
Farnborough);

- (ii) the applications dealt with by the Head of Planning, where
necessary in consultation with the Chairman, in accordance with
the Council’s Scheme of Delegation, more particularly specified

in Section “D” of the Head of Planning’s Report No. PLN1618, be noted;

(iii) the following application be determined by the Head of Planning, in consultation with the Chairman:

* 16/00263/FULPP (No. 31 Reading Road, Farnborough);

(iv) the current position with regard to the following applications be noted pending consideration at a future meeting:

15/00897/REMPP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);

15/00898/REMPP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);

15/00930/LBC2PP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);

15/00931/LBC2PP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot); and

16/00027/FUL (Asda, Westmead, Farnborough);

16/00307/FULPP (The Potters Arms, No. 182 Cove Road, Farnborough); and

16/00331/FULPP (No. 65 North Lane, Aldershot);

* The Head of Planning’s Report No. PLN1618 in respect of these applications was amended at the meeting.

42. REPRESENTATIONS BY THE PUBLIC –

In accordance with the guidelines for public participation at meetings, the following representations were made to the committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
16/00174/REVPP	(Southwood Pavilion, Grasmere Road, Farnborough)	Mr. A. Jones	Against
16/00263/FULPP	(No. 31 Reading Road, Farnborough)	Mr. M. Haxeltine	Against

43. **APPLICATION NO. 16/00263/FULPP – NO. 31 READING ROAD, FARNBOROUGH –**

The Committee received the Head of Planning's Report No. PLN1618 (as amended at the meeting) regarding the erection of a terrace of four three-bedroom three-storey dwelling houses and associated parking following the demolition of the existing bungalow.

It was noted that the recommendation was to grant planning permission, subject to the completion of a satisfactory planning obligation under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to the completion of a satisfactory Agreement under Section 106 of the Town and Country Planning Act 1990, by 20th June, 2016, to secure appropriate financial contributions towards transport and SPA mitigation, the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission, subject to the amended conditions and informatives set out in the Head of Planning's Report No. PLN1618; however
- (ii) in the event that a satisfactory Section 106 Agreement is not received by 20th June, 2016, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal does not make satisfactory provision for transport contributions, in accordance with the Council's adopted 'Transport Contributions' SPD and Core Strategy Policies CP10, CP16 and CP17, and financial contribution to mitigate the effect of the development on the Thames Basin Heaths Special Protection Area in accordance with the Rushmoor Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy Policies CP11 and CP13.

44. **RUSHMOOR LOCAL ENFORCEMENT PLAN –**

The Committee received the Head of Planning's Report No. PLN1617 which included a copy of the draft Local Enforcement Plan. It was noted that Government advice in the National Planning Policy Framework (NPPF para. 207) was that Councils should make a clear statement of their approach and commitment to the enforcement of planning control in a Local Enforcement Plan. This should provide a firm decision-making framework for effective enforcement procedures to be put in place.

RESOLVED: That the draft Local Enforcement Plan be referred to the Cabinet for adoption and publication.

45. **APPEALS PROGRESS REPORT –**

The Committee received the Head of Planning’s Report No. PLN1619 concerning the following appeal decisions:

Application No.	Description	Decision
14/00706/FULPP	Against the Council’s decision to refuse planning permission in January, 2015 for the demolition of a public house/restaurant building and the erection of one 5-storey and one 6-storey building to provide 25 one-bedroom and 37 two-bedroom flats, community/arts/food and drink facility, public plazas, parking at lower ground floor level with revised access arrangements and associated highways and improved pedestrian access works at No. 281 Farnborough Road, Farnborough. The Hearing commenced on 9th December, 2015 and was adjourned to resume on 25th February, 2016, to allow time for the appellants to discuss possible solutions to overcome the highways objections to the scheme with Hampshire Highways Development Planning. The Inspector had assessed the ‘Option E’ proposals and considered the scheme to be much more preferable and acceptable.	Allowed
--	Application for costs was made by the Council at the Hearing on the basis that the Council had incurred unnecessary expense in responding to and preparing for the appeal. The Inspector considered that there had been no unreasonable behaviour and the appellants were entitled to pursue alternative proposals.	No costs awarded

RESOLVED: That the Head of Planning’s Report No. PLN1619 be noted.

The Meeting closed at 7.42 p.m.

CR. B.A. THOMAS
CHAIRMAN

**Development Management Committee
25th May 2016**

Appendix "A"

Application No. & Date Valid: **16/00174/REVPP** **3rd March 2016**

Proposal: Variation of Condition No.7 of Planning Permission 06/00133/RBCRG3 dated 27th April 2006 to allow the hours of use of the Pavilion to be extended from 08.00 - 22.00 to 08.00 - 23.00 hours on a permanent basis with the option to use the TEN (Licencing Act Temporary Event Notice) process to allow later hours of use for a maximum of 15 events per calendar year at **Southwood Pavilion Grasmere Road Farnborough Hampshire**

Applicant: Mr Mike Fitzpatrick

Conditions: 1 The building shall not be used outside the hours of 0800 to 2300 hours unless in connection with Temporary Event Notice entertainment events to the extent defined by Condition No.3 of this permission.

Reason - In the interests of the amenities of nearby residents.

2 A Duty Officer (to be provided by the applicants) shall be present at the site for the duration of all of the evening events to be run at the Pavilion beyond 2200 hours as a result of this permission in order to monitor the conduct of the event and continued compliance with the terms of all operative planning conditions; and to take the appropriate corrective action should any problems arise.

Reason - In the interests of the amenities of nearby residential properties.

3 Temporary Event Notice (TEN) events (as defined and regulated under the Licencing Act 2003) shall take place on no more than 15 occasions in a calendar year. Notwithstanding the formal submission of TEN applications to the Local Licencing Authority, the Local Planning Authority shall be notified in writing at least 14 days before any TEN event to be run at the Pavilion with a Licencing Temporary Event Notice is due to take place to advise of the date and times for the event; and the name and mobile telephone contact details of the duty

officer to be present at the event.

Reason - In the interests of the amenities of occupiers of nearby residential properties; and in order that the Local Planning Authority can monitor compliance with the terms of this condition.

- 4 The rear and side windows and shutters of the Pavilion function room shall be closed at all times after 2200 hours during any later evening events being run as a result of this permission.

Reason - In the interests of the amenities of nearby residential properties.

- 5 Notices shall be displayed at the Pavilion and around the adjoining car park to remind persons attending any event or otherwise visiting the Pavilion to have respect for the peace and quiet of the residential neighbours; and that drivers of vehicles using the car park should switch their engines off whilst parked or stationary.

Reason - In the interests of the amenities of nearby residential properties.

LICENSING AND GENERAL PURPOSES COMMITTEE

Meeting held on Thursday, 26th May, 2016 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. A. Jackman (Chairman)
Cr. M.L. Sheehan (Vice-Chairman)

Cr. Sophia Choudhary	Cr. B. Jones	Cr. M.D. Smith
Cr. Liz Corps	Cr. S.J. Masterson	a Cr. L.A. Taylor
a Cr. A.H. Crawford		Cr. Jacqui Vosper

Apologies for absence had been submitted on behalf of Crs. A.H. Crawford and L.A. Taylor.

46. MINUTES –

The Minutes of the Meeting held on 21st March, 2016 were approved and signed by the Chairman.

47. EXTERNAL AUDITOR –

The Chairman welcomed to the meeting Mr. Andrew Brittain, Executive Director of Ernst & Young, the Council's external auditor. A copy of Ernst & Young's letter regarding the Annual Audit and Certification Fees 2016/17 had been circulated to the Committee, together with a copy of the company's Local Government Audit Committee Briefing.

Mr. Brittain advised the Committee of the audit and certification work that Ernst & Young proposed to undertake for the 2016/17 financial year and that the indicative fee involved would be based on costs incurred during previous years' audits.

RESOLVED: That the letter from Ernst & Young regarding annual audit and certification fees for the 2016/17 financial year and the company's Local Government Audit Committee Briefing be noted.

48. ACCOUNTING POLICIES UPDATE FOR THE YEAR 2015/16 –

The Committee considered the Head of Financial Services' Report No. FIN1611, which notified Members that the adoption of the concept of International Financial Reporting Standard (IFRS) 13 Fair Value for the measurement of the Council's assets and liabilities was a requirement for the year 2015/16.

It was noted that the various definitions of "fair value" in earlier accounting

standards had been replaced with a uniform one that applied wherever other standards permitted or required fair values to be used or disclosed. Fair value was defined for 2015/16 as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Committee was advised that IFRS 13 applied to a wide range of assets and liabilities. The new definition of current value did not specifically apply for property, plant and equipment providing service potential for an authority, and measurement of these assets had not changed from the previous Code. An exception was made in relation to surplus property assets where the basis of valuation had changed from depreciated historic cost to fair value at highest and best use. This had resulted in an impact on their individual values at 31st March, 2016, although the overall change on the balance sheet was not material.

The Committee was also advised that there had been no significant impact in relation to the introduction of IFRS 13 on the total value of the Council's investment properties, as these assets had previously been measured at market value.

RESOLVED: That approval be given to the approach set out in the Head of Financial Services' Report No. FIN1611, for the amendment to accounting policies in relation to IFRS 13 within the financial statements for 2015/16.

49. **LICENSING AND GENERAL PURPOSES COMMITTEE – REVISED POWERS AND DUTIES –**

The Committee received the Head of Democratic and Customer Services' Report No. DCS1603, which set out the revised powers and duties of the Committee following the amalgamation of the Licensing and General Purposes Committee and the Standards and Audit Committee with effect from the start of the 2016/17 Municipal Year.

In addition to increased powers and responsibilities under finance and audit and the monitoring of the Council's Members' Allowances Scheme, the Committee's powers now included responsibility for monitoring the operation of the Members' Code of Conduct and arrangements for dealing with any complaints against councillors in accordance with the provisions of the Localism Act, 2011. A Standards Hearing might be required following an initial assessment of a complaint that a Member of the Council had failed to comply with the Code. The procedures for a Standards Hearing were being updated to reflect that the membership of any hearing would be drawn from the Licensing and General Purposes Committee.

RESOLVED: That the Head of Democratic and Customer Services' Report No. DCS1603 be noted.

50. **DETERMINATION OF CAB-SHARING ARRANGEMENTS FOR FARNBOROUGH INTERNATIONAL AIRSHOW 2016 (POST CONSULTATION)**
–

The Committee considered the Head of Environmental Health and Housing's Report No. EHH1612, which sought approval for the implementation of a cab-sharing scheme to run between Farnborough Station and a temporary rank to be established on Queens Gate Road during the Farnborough International Airshow 2016 (FIA16).

Following provisional approval in January, 2016, the proposals had been subject to public consultation through local advertisement in the Hampshire Independent, inviting representations between 25th March and 29th April, 2016. It was noted that no consultation comments or representations had been received in respect of the proposals.

The proposed scheme was relatively simple and straightforward and built upon planned traffic arrangements to accommodate the Airshow. Similar schemes had been implemented during all previous Airshows since 2004 with notable success.

RESOLVED: That approval be given to the implementation of the proposed cab-share scheme outlined in the Head of Environmental Health and Housing's Report No. EHH1612.

NOTE: Cr. Sophia Choudhary declared a personal and prejudicial interest in this item in respect of the involvement of family in this area of business and, in accordance with the Members' Code of Conduct, left the meeting during the discussion and voting thereon.

51. **APPOINTMENT OF CORPORATE DIRECTOR** –

The Committee was advised that, following a selection process, the Appointments Panel had appointed Mrs. Karen Edwards as a Corporate Director to take effect from 1st May, 2016. In accordance with the selection arrangements, the Committee and the Cabinet had been consulted by letter on 7th April and no objections had been raised to the appointment.

RESOLVED: That the action taken by the Appointments Panel in appointing Mrs. Karen Edwards as a Corporate Director from 1st May, 2016 be noted and confirmed.

52. **APPOINTMENTS –**

(1) **Outside Bodies –**

RESOLVED: That the appointment of representatives to outside bodies for the 2016/17 Municipal Year, as set out in Appendix 1 (attached herewith), be approved.

(2) **Appointments and Appeals Panel –**

RESOLVED: That the following Members be appointed to serve on the Appointments and Appeals Panel for the 2016/17 Municipal Year (1 Conservative: 1 Labour: 1 UKIP and a representative of the Cabinet):

Conservative Group - Cr. S.J. Masterson with Cr. A. Jackman as Standing Deputy.

Labour Group - Cr. P.F. Rust with Cr. B. Jones as Standing Deputy.

UKIP Group - Cr. D.M.T. Bell (Position of Standing Deputy vacant)

Cabinet Member for Corporate Services - Cr. P.G. Taylor

(3) **Elections Group –**

RESOLVED: That the following Members be appointed to serve on the Elections Group for the 2016/17 Municipal Year:

Cabinet Member for Concessions and Community Support –
Cr. G.B. Lyon

Chairman of the Licensing and General Purposes Committee –
Cr. A. Jackman

Chairman of the Borough Services Policy and Review Panel –
(Cr. A.R. Newell)

Conservative Group - Cr. S.J. Masterson

Labour Group - Crs. K. Dibble and B. Jones

UKIP Group - Cr. D.M.T. Bell

(4) **Licensing Sub-Committee –**

RESOLVED: That the following Members be appointed to serve on the Licensing Sub-Committee for the 2016/17 Municipal Year (3 Conservative: 2 Labour: 1 UKIP):

Conservative Group - Crs. Liz Corps, S.J. Masterson and Jacqui Vosper

Labour Group - Crs. B. Jones and L.A. Taylor

UKIP Group - Vacancy

(5) **Licensing Sub-Committee (Alcohol and Entertainments) –**

RESOLVED: That:

(i) the Licensing Sub-Committee (Alcohol and Entertainments) be re-established until the first meeting of the Licensing and General Purposes Committee of the 2017/18 Municipal Year, comprising any three trained members of the Licensing and General Purposes Committee; and

(ii) the Head of Democratic and Customer Services be authorised to make appointments to the Licensing Sub-Committee (Alcohol and Entertainments) in accordance with the provisions agreed by the Committee at its meeting on 21st May, 2009.

(6) **Local Plan Members Group –**

RESOLVED: That the following Members be appointed to serve on the Local Plan Members Group for the Municipal Year 2016/17 on the basis of eight Members (5 Conservative: 2 Labour: 1 UKIP):

Leader of the Council - Cr. D.E. Clifford

Cabinet Member for Environment and Service Delivery - Cr. M.J. Tennant

Chairman of the Development Management Committee - Cr. B.A. Thomas

Conservative Group - Crs. R.L.G. Dibbs and A. Jackman

Labour Group -

Crs. A.H. Crawford and C.P. Grattan

UKIP Group -

Cr. D.M.T. Bell

The Meeting closed at 7.25 p.m.

CR. A. JACKMAN
CHAIRMAN

APPENDIX**LICENSING AND GENERAL PURPOSES COMMITTEE
26TH MAY 2016****REPRESENTATION ON OUTSIDE BODIES 2016/17**

NAME OF ORGANISATION	REPRESENTATIVE(S) 2016/17
Age Concern, Farnborough	Crs. Liz Corps, L.A. Taylor and Jacqui Vosper
Aldershot & Farnborough Festival of Music & Art	Crs. D.M.T. Bell, Jennifer Evans and K.H. Muschamp
Aldershot Military Museum Strategic Local Agreement Meeting	Crs. Mrs. D.B. Bedford and B. Jones
Aldershot Regeneration Partnership Limited	Cr. D.E. Clifford and the Chief Executive (Mr. J.A. Lloyd)
Aldershot Town Centre Business and Retailers Group	Crs. M.S. Choudhary, A.H. Crawford and J.J. Preece
Basingstoke Canal Joint Management Committee	Crs. J.H. Marsh and L.A. Taylor with Crs. R. Cooper and C.P. Grattan as Standing Deputies
Blackbushe Airport Consultative Committee	Cr. Liz Corps with Cr. J.E. Woolley as Standing Deputy
Blackwater Valley Advisory Committee for Public Transport	Cabinet Member for Environment and Service Delivery (Cr. M.J. Tennant) and Cr. B. Jones with Crs. Barbara Hurst and M.J. Roberts as Standing Deputies

NAME OF ORGANISATION	REPRESENTATIVE(S) 2016/17
Blackwater Valley Countryside Partnership	Crs. L.A. Taylor and P.G. Taylor with Crs. C.P. Grattan and Barbara Hurst as Standing Deputies
Brickfields Country Park, Friends of	Three Manor Park Ward Members (Crs. D.E. Clifford, P.I.C. Crerar and B.A. Thomas)
Council for the Protection of Rural England (Hart & Rushmoor Group)	Cr. P.G. Taylor
Cove Brook Greenway Group	Crs. R. Cooper and Marina Munro
Enterprise M3 Joint Leaders Board	Leader of the Council (Cr. D.E. Clifford)
Farnborough Aerodrome Consultative Committee	The Cabinet Member for Environment and Service Delivery (Cr. M.J. Tennant) and Cr. P.G. Taylor (as a representative of an adjoining ward) with Cr. Barbara Hurst as Standing Deputy
Farnborough Community Centre Executive Committee	Crs. Sue Carter and B. Jones
Farnborough and Cove War Memorial Hospital Trust Limited	Cr. R.L.G. Dibbs
457 Farnborough Squadron	Cr. J.H. Marsh
Farnham Quarry Liaison Group	Cr. M.J. Roberts with Crs. T.D. Bridgeman and A.R. Newell as Standing Deputies
First Wessex Housing Association – Annual General Meeting	The Cabinet Member for Health and Housing (Cr. Barbara Hurst)

NAME OF ORGANISATION	REPRESENTATIVE(S) 2016/17
Hampshire and Isle of Wight Local Government Association	Leader of the Council (Cr. D.E. Clifford) with the Cabinet Member for Corporate Services (Cr. P.G. Taylor) as Standing Deputy
Hampshire Buildings Preservation Trust Limited	Crs. D.S. Gladstone and Marina Munro
Hampshire Police and Crime Panel	Cabinet Member for Business, Safety and Regulation (Cr. K.H. Muschamp) and Cr. K. Dibble (in his own right as invited by the Council for political balance)
Local Government Association - General Assembly	Leader of the Council (Cr. D.E. Clifford)
North Hampshire Area Road Safety Council	Cr. S.J. Masterson with Cr. P.G. Taylor as Standing Deputy
North Hampshire Community Safety Partnership	Cabinet Member for Business, Safety and Regulation (Cr. K.H. Muschamp)
Crime and Disorder Joint Scrutiny Committee (Hart/Basingstoke/Rushmoor) North Hampshire Community Safety Partnership	Chairman of the Borough Services Policy and Review Panel (Cr. A.R. Newell), Vice-Chairman of the Policy and Review Panel (Cr. M.S. Choudhary) and Cr. A.H. Crawford with Cr. B. Jones as Standing Deputy
Parity for Disability	Cr. Barbara Hurst with Cr. Sue Carter as Standing Deputy
PATROL (formerly National Parking Adjudication Services)	Cabinet Member for Environment and Service Delivery (Cr. M.J. Tennant)

NAME OF ORGANISATION	REPRESENTATIVE(S) 2016/17
Project Integra Strategic Board	Cabinet Member for Environment and Service Delivery (Cr. M.J. Tennant)
Royal British Legion (Farnborough Branch) Remembrance Day Arrangements	Cr. D.B. Bedford
Rushmoor Citizens' Advice Bureaux Trustee Board	No new nominations sought at this time
Rushmoor In Bloom Forum	Crs. Mrs. D.B. Bedford, M.S. Choudhary, Liz Corps, Jennifer Evans and C.P. Grattan
Rushmoor Local Strategic Partnership	Cr. K.H. Muschamp with Cr. Barbara Hurst as Standing Deputy
Rushmoor Mediation Management Committee	Crs. C.P. Grattan, P.G. Taylor and a vacancy
Rushmoor Sports Forum	Crs. Mrs. D.B. Bedford and Sue Carter
Rushmoor Swimming Association	Crs. D.S. Gladstone and G.B. Lyon
Rushmoor Voluntary Services Board	Cr. Barbara Hurst
Rushmoor Youth Forum	Crs. D.M.T. Bell, G.B. Lyon and L.A. Taylor
South East Employers – Full Meeting	Cabinet Member for Corporate Services (Cr. P.G. Taylor) with Cr. K. H. Muschamp as Standing Deputy

NAME OF ORGANISATION	REPRESENTATIVE(S) 2016/17
South East Employers – Local Democracy and Accountability Network	Crs. S.J. Masterson and P.F. Rust
South East England Councils (SEEC) All Member Meeting	Leader of the Council
Southwood Golf Club Committee	Cr. D.S. Gladstone
Step by Step Board of Management	Cr. A.R. Newell
West End Centre Management Committee	Crs. M.S. Choudhary and B.A. Thomas

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 22nd June, 2016 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. B.A. Thomas (Chairman)
Cr. J.H. Marsh (Vice-Chairman)

Cr. Mrs. D.B. Bedford	a Cr. P.I.C. Crerar	Cr. D.S. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	Cr. C.P. Grattan
a Cr. R. Cooper	Cr. Jennifer Evans	Cr. A.R. Newell

Non-Voting Member

Cr. M.J. Tennant (Cabinet Member for Environment and Service
Delivery) (ex officio)

Apologies for absence was submitted on behalf of Crs. R. Cooper and
P.I.C. Crerar.

Cr. S.J. Masterson attended as standing deputy in place of Cr. R.
Cooper.

53. **DECLARATION OF INTEREST –**

There were no declarations of interest.

54. **MINUTES –**

The Minutes of the Meeting held on 25th May, 2016 were approved
and signed by the Chairman.

55. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) Permission be given to the following applications set out in
Appendix "A" attached hereto, subject to the conditions,
restrictions and prohibitions (if any) mentioned therein:

16/00027/FUL	(ASDA Westmead, Farnborough, Hampshire, GU14 7LT);
* 16/00331/FULPP	(No. 65 North Lane, Aldershot);

- 16/00208/FULPP (No. 32 The Crescent, Farnborough, Hampshire, GU14 7AS);
- * 16/00307/FULPP (The Potters Arms, No. 182 Cove Road, Farnborough);
- (ii) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Planning's Report No. PLN1620, be noted;
- (iii) the following applications be determined by the Head of Planning, in consultation with the Chairman:
- * 16/00456/RBC3PP (Queens Gate Roundabout, Queens Gate Road, Farnborough, Hampshire);
- (iv) the current position with regard to the following applications be noted pending consideration at a future meeting:
- 15/00897/REMPP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);
- 15/00898/REMPP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);
- 15/00930/LBC2PP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot);
- 15/00931/LBC2PP (Zone C – Cambridge Military Hospital, Aldershot Urban Extension, Alisons Road, Aldershot); and
- 16/00408/ADVPP (No. 225 Ash Road, Aldershot);
- 16/00409/ADVPP (No. 225 Ash Road, Aldershot);
- 16/00410/ADVPP (No. 225 Ash Road, Aldershot);
- 16/00411/FULPP (No. 225 Ash Road, Aldershot); and
- (v) the receipt of a petition in respect of the following application be noted:
- 16/00359/FUL (Part of Former Garage Site, Prince Charles Crescent, Farnborough).
- * The Head of Planning's Report No. PLN1620 in respect of these applications was amended at the meeting.

56. **REPRESENTATIONS BY THE PUBLIC –**

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
16/00027/FUL	(ASDA Westmead, Farnborough)	Mr. B. Parkes	In Support
16/00208/FULPP	(No. 32 The Crescent, Farnborough)	Mr. A. Bramwell	Against

57. **APPLICATION NO. 16/00456/RBC3PP – QUEENS GATE ROUNDABOUT, QUEENS GATE ROAD, FARNBOROUGH, HAMPSHIRE –**

The Committee received the Head of Planning's Report No. PLN1620 (as amended at the meeting) regarding the display of four, free standing board signs. It was noted that the recommendation was to grant planning permission, subject to the expiry of the consultation period.

RESOLVED: That subject to no new or substantial objections being received before the expiry of the consultation period on 1st July, 2016, the Head of Planning, in consultation with the Chairman, be authorised to grant advertisement consent subject to the conditions and informatives set out in the Head of Planning's Report No. PLN1620.

58. **APPOINTMENTS TO STANDING CONSULTATION GROUP –**

RESOLVED: That the Chairman or the Vice-Chairman and Crs. D.M.T. Bell, Sue Dibble and J.H. Marsh be appointed to the Standing Consultation Group for the 2016/17 Municipal Year.

59. **APPOINTMENTS TO DEVELOPMENT MONITORING GROUPS –**

(1) **Farnborough Town Centre –**

RESOLVED: That the Chairman or Vice-Chairman and the three Empress Ward Councillors be appointed to the Farnborough Town Centre Development Monitoring Group for the 2016/17 Municipal Year.

(2) **North Town – Aldershot –**

RESOLVED: That the Chairman or Vice-Chairman and the three North Town Ward Councillors be appointed to the North Town Development Monitoring Group for the 2016/17 Municipal Year.

(3) **Wellesley – Aldershot Urban Extension –**

RESOLVED: That the Chairman or Vice-Chairman and the three Wellington Ward Councillors be appointed to the Wellesley Development Monitoring Group for the 2016/17 Municipal Year.

60. **VARIATION OF THE LEGAL AGREEMENT RELATING TO FORMER TA CENTRE REDAN ROAD ALDERSHOT –**

The Committee received the Head of Planning's Report No. PLN1623, as amended at the meeting. The Report sought authority to vary the terms of the 2015 legal agreement relating to the timing of the payment of the financial contributions secured, with regard to Planning Permission 14/00028/FULPP granted in March, 2015.

The Report set out in detail the amendment to the legal agreement and the planning considerations.

The Committee noted that a further request had been made by the owner asking that consideration of the report should be deferred in order to allow him to take legal advice. The owner had been informed that the report would remain on the agenda and that the request to defer consideration was a matter for the Committee.

RESOLVED: That, the request to defer consideration and to vary the existing Section 106 agreement with a deed of variation be refused.

The Meeting closed at 7.57 p.m.

CR. B.A. THOMAS
CHAIRMAN

DEVELOPMENT MANAGEMENT COMMITTEE
22ND JUNE 2016

APPENDIX "A"

Application No. 16/00027/FUL 6th January 2016
& Date Valid:

Proposal: Construction of a 'Home Shopping' link canopy and van loading canopy with 3m high fence and other associated works. at **ASDA Westmead Farnborough Hampshire**

Applicant: ASDA Stores Ltd

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted

3 No works shall start on site until a detailed specification for the acoustic fencing, to include details of its appearance, construction and noise attenuation properties, has been submitted to and been approved in writing by the Local Planning Authority. The acoustic fence shall be installed in accordance with the approved details before the loading canopy and link canopy are brought into use and shall be retained thereafter.

Reason - In the interests of visual and to ensure that it provides adequate protection to residential amenity. *

4 No works shall start on site until a fully detailed landscape and planting scheme (to include, where appropriate, both landscape planting and ecological enhancement) and details of a barrier to prevent vehicle parking on the landscaped area, has been submitted to and approved in writing by the Local Planning Authority. The development shall be completed and retained in accordance with the details so approved.

Reason - To ensure the development makes an adequate contribution to visual amenity.*

- 5 No servicing, maintenance, repairs or jet-washing of home delivery vehicles shall take place in the vehicle loading, parking and manoeuvring areas shown on drawing 2288-00-01 Rev D outside the hours of 08:00 to 18:00 hours Monday to Friday, 09:00 -16:00 hours on Saturdays and at no times on Sundays or Bank Holidays.

Reason - In the interests of residential amenity.

- 6 All planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting and seeding season following the occupation of the buildings or the practical completion of the development, whichever is the sooner.

Reason - To ensure the development makes an adequate contribution to visual amenity.

**Application No.
& Date Valid:**

16/00307/FULPP

21st April 2016

Proposal:

Proposed conversion of existing retail building to form 3 no. dwellings and construction of 7 no. dwellings to the rear, together with associated access, parking and landscaping, following demolition of existing buildings to rear at **The Potters Arms 182 Cove Road Farnborough Hampshire**

Applicant:

FPC (Farnborough) LLP

Conditions:

- 1 The development hereby permitted shall be begun before the expiration of one year from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004, to reflect the objectives of the Council's Thames Basin Heaths Special Protection Area Avoidance and Mitigation Strategy as amended July 2014 and to accord with the resolution of Rushmoor's Cabinet on 17 June 2014 in respect of Planning Report no PLN1420.

- 2 Unless agreed in writing by the Local Planning Authority, the permission hereby granted shall be carried out in accordance with the following approved

drawings - PLC Architects 14.2018. 128 Rev.P12; -129 Rev.P12; -120 Rev.P20 (amended site layout plan received 25 May 2016); -126 Rev.P13; -127 Rev.P12; -123 Rev.P13; -124 Rev.P13; -125 Rev.P13; -121 Rev.P13; -122 Rev.P13; and Transport Planning Associates Drawing Nos.1511-75 SP01 Rev.F; -SP02 Rev.F; -SP03 Rev.F; -SP04 Rev.F; -SP05 Rev.F; -SP06 Rev.F; -SP08 Rev.A; and -SP09.

Reason - To ensure the development is implemented in accordance with the permission granted.

- 3 No works shall start on site until a schedule and/or samples of the external materials to be used in the development have been submitted to, and approved in writing by, the Local Planning Authority.

Reason - To ensure satisfactory external appearance. *

- 4 No works shall start on site until a schedule and/or samples of surfacing materials, including those to access driveways/forecourts to be used in the development have been submitted to, and approved in writing by, the Local Planning Authority.

Reason - To ensure satisfactory external appearance and drainage arrangements. *

- 5 No works shall start on site in respect of the new-build dwellinghouse Units 1-7 inclusive hereby approved until plans showing details of the proposed ground levels, proposed finished floor levels, levels of any paths, drives, and parking areas and the height of any retaining walls within the application site have been submitted to and approved in writing by the Local Planning Authority. The development shall be completed and retained in accordance with the details so approved.

Reason - To ensure a satisfactory form of development in relation to neighbouring property.

- 6 The dwellings hereby permitted shall not be occupied until:- (a) the means of enclosure of the application site with all existing neighbouring properties as shown on approved Site Layout Plan Drawing No.14.2018.120 Rev.P20 has been implemented in full; and (b) details of all screen and boundary walls, fences, hedges or other means of enclosure to be provided between the dwellings hereby approved have been submitted to and approved in writing by the Local Planning Authority. The development shall be completed and retained in accordance with the details shown on the site layout plan hereby approved and as may subsequently be

approved with the submission of details pursuant to this condition.

Reason - To safeguard the amenities of neighbouring property and to ensure a satisfactory development of the site. *

- 7 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development Order) 2015, (or any Order revoking and re-enacting that Order), no development falling within Classes, A, B, C, D and E of Part 1 and Classes A and B of Part 2 of Schedule 2 shall be carried out without the prior permission of the Local Planning Authority.

Reason - To protect the amenities of the area and occupiers of neighbouring residential properties.

- 8 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development Order) 2015, (or any Order revoking and re-enacting that Order), no additional windows, doors or openings of any kind shall be inserted in the first floor elevations or roofspace of the development hereby permitted without the prior permission of the Local Planning Authority. Furthermore, there shall be no alteration of the size and positions of the windows shown to be provided on the plans hereby approved.

Reason - To protect the amenities of neighbouring properties.

- 9 Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 10 No works shall start on site until a fully detailed landscape and planting scheme (to include, where appropriate, both landscape planting and ecological enhancement) has been submitted to and approved in writing by the Local Planning Authority.

Reason - To ensure the development makes an adequate contribution to visual amenity.*

- 11 All planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in

the first planting and seeding season following the occupation of the buildings or the practical completion of the development, whichever is the sooner, and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species, unless otherwise first agreed in writing by the Local Planning Authority.

Reason - In the interests of amenity and to help achieve a satisfactory standard of landscaping.

- 12 The development hereby approved shall not be occupied until the off-street parking facilities shown on the approved plans has been completed and made ready for use by the occupiers in accordance with the scheme of allocation set out on approved Site Layout Plan Drawing No.14.2018.120 Rev.P20. The parking facilities shall be thereafter retained solely for parking purposes to be used by the occupiers of, and visitors to, the development as indicated on the approved plans. For the avoidance of doubt the parking spaces shall not be used for the parking or storage of boats, caravans or trailers.

Reason - To ensure the provision and availability of adequate off-street parking.

- 13 Provision shall be made for services to be placed underground. No overhead wire or cables or other form of overhead servicing shall be placed over or used in the development of the application site.

Reason - In the interests of visual amenity.

- 14 The on-plot bicycle parking and refuse bin storage facilities hereby approved to be provided for any individual dwelling shall be implemented and made available for use by occupiers of each dwelling before its first occupation and retained thereafter for the use of occupiers of that dwelling for their respective purposes as approved.

Reason - In the interests of amenity and to ensure a more satisfactory form of development.

- 15 No dwelling hereby permitted shall be occupied until plans and details of the location and extent of a communal bin collection point to serve Units 1-7 inclusive has been submitted to and approved in writing by the Local Planning Authority. The details so approved shall be implemented in full, made available

for use and retained thereafter at all times prior to the first occupation of the dwellings hereby approved.

Reason - In the interests of amenity, the safety and convenience of highway users; and to ensure a more satisfactory development of the site.

- 16 The proposed improvements to the vehicular access to the site; including unobstructed sight-lines of the extent indicated on approved Site Layout Plan Drawing No.14.2018.120 Rev.P20; and the reinstatement of the public footway to those portions of the site frontage no longer required for vehicular access to Cove Road as a result of the development shall be implemented in full prior to the first occupation of any of the dwellings hereby approved. The works so undertaken and sight-lines provided shall be retained thereafter at all times.

Reason - In the interests of the safety and convenience of highway users.

- 17 No works shall start on site until existing trees to be retained adjoining the site have been adequately protected from damage during site clearance and works in accordance with the details that are set out in the Arboricultural Impact Assessment hereby approved with the application. Furthermore, no materials or plant shall be stored and no buildings erected within protective fencing to be erected at the margins of the root protection area of each adjoining tree to be retained as appropriate.

Reason - To ensure that existing trees are adequately protected in the interests of the visual amenities of the site and the locality in general.

- 18 No works pursuant to this permission shall commence until there has been submitted to and approved in writing by the Local Planning Authority:

i. a desk top study carried out by a competent person documenting all previous and existing uses of the site and adjoining land, and potential for contamination, with information on the environmental setting including known geology and hydrogeology. This report should contain a conceptual model, identifying potential contaminant pollutant linkages with the proposed development.

ii. if identified as necessary; a site investigation report documenting the extent, scale and nature of contamination, ground conditions of the site and incorporating chemical and gas analysis identified as appropriate by the desk top study.

iii. if identified as necessary; a detailed scheme for remedial works and measures shall be undertaken to avoid risk from contaminants/or gas identified by the site investigation when the site is developed and proposals for future maintenance and monitoring, along with verification methodology. Such scheme to include nomination of a competent person to oversee and implement the works.

Where step iii) above is implemented, following completion of the measures identified in the approved remediation scheme, a verification report that demonstrates the effectiveness of the remediation shall be submitted for approval in writing by the Local Planning Authority.

Reason - To ensure that the site is safe for the development permitted and in the interests of amenity and pollution prevention.*

- 19 In the event that unforeseen ground conditions or materials which suggest potential or actual contamination are revealed at any time during implementation of the approved development it must be reported, in writing, immediately to the Local Planning Authority. A competent person must undertake a risk assessment and assess the level and extent of the problem and, where necessary, prepare a report identifying remedial action which shall be submitted to and approved in writing by the Local Planning Authority before the measures are implemented.

Following completion of measures identified in the approved remediation scheme a verification report must be prepared and is subject to approval in writing by the Local Planning Authority.

Reason - To ensure that the site is safe for the development permitted and in the interests of amenity and pollution prevention.

- 20 Prior to the first occupation of any of the new-build dwellings hereby permitted (Units 1-7 inclusive), details of measures to achieve the energy performance standards in accordance with Code Level 4 of the Code for Sustainable Homes or equivalent for each of the dwelling Units 1-7 inclusive hereby permitted shall be submitted to and approved in writing by the Local Planning Authority. Such details as may be approved shall be implemented in full prior to the first occupation of the dwelling(s) to which they relate and retained in perpetuity.

Reason - To reflect the objectives of Policy CP3 of the Rushmoor Core Strategy.

- 21 The proposed windows indicated to be fitted with fixed obscure glass on the plans hereby permitted shall be installed prior to the first occupation of the development and retained thereafter at all times. Notwithstanding the indication that those obscurely-glazed first floor windows marked with an asterisk (*) on the approved plans are to be opening, these windows shall be fixed shut save for any opening fanlight that shall be a minimum of 1.7 metres above finished internal floor level.

Reason - To accord with the proposals as submitted and in the interests of amenity and privacy of neighbouring properties.

- 22 Prior to the commencement of development details of measures to incorporate Sustainable Drainage Systems (SUDS) into the new built development shall be submitted to and approved in writing by the Local Planning Authority. Such details as may be approved shall be implemented in full prior to the first occupation of the newly built residential units and retained in perpetuity.

Reason - To reflect the objectives of Policy CP4 of the Rushmoor Core Strategy. *

- 23 No works shall start on site until details of provision for the parking and turning on site of operatives and construction vehicles during the construction and fitting out works have been submitted to and approved in writing by the Local Planning Authority and the measures so approved shall be implemented throughout the construction period.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on highway conditions in the vicinity.*

- 24 The development hereby approved shall not be occupied until fully detailed measures to protect buildings (and garden areas) from traffic or other external noise have been implemented in accordance with a scheme to include, for example, bunds, acoustic barriers, double glazing, acoustic ventilation, which has been first submitted to and approved in writing by the Local Planning Authority.

Reason - To protect the amenity of the occupiers of the development. *

25 Site clearance and works to implement the permission hereby permitted shall be undertaken in accordance with the recommendations of the EcoSupport Ecology Survey Report submitted with the application. If bats are found to be present at the site, no works shall continue and the applicant shall notify Natural England for advice and appropriate licencing prior to the re-commencement of any works at the site. In the event that bats are found to be present when works to the roof of the existing former Pub building to be retained are being undertaken, the roof slates shall be removed by hand, and in should any bats be found, works shall cease immediately and the applicant shall notify Natural England for advice and appropriate licencing of further works, as appropriate.

Reason - In the interests of the protection of bats.

26 Other than any domestic exterior lighting installed on and within the curtilages of the dwellings hereby permitted; and the low-level lighting bollards annotated on approved Site Layout Plan Drawing No.14.2018.120 Rev.P20 as specified by additional details received by the Council on 25 May 2016; there shall be no other external lighting installed with the development hereby permitted.

Reason - In the interests of the amenities of nearby residential properties; and to ensure that there is no unnecessary use of lighting at the site.

Application No. & Date Valid: **16/00331/FULPP** **27th April 2016**

Proposal: **Erection of pair of 4-bedroom semi-detached houses following demolition of existing dwellinghouse at 65 North Lane Aldershot Hampshire GU12 4QF**

Applicant: **Ayyaz Homes Limited**

Conditions: **1 The development hereby permitted shall be begun before the expiration of one year from the date of this permission.**

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004, to reflect the objectives of the Council's Thames Basin Heaths Special Protection Area Avoidance and

Mitigation Strategy as amended July 2014 and to accord with the resolution of Rushmoor's Cabinet on 17 June 2014 in respect of Planning Report no PLN1420.

- 2 The permission hereby granted shall be carried out in accordance with the following approved drawings : C Foo Associates Drawing Nos. 1418 PX-01 Rev.A; -PX-02 Rev.A; -EP-00; -EP-01; -EP-02; -EE-01; - EX-01; - PP-01 Rev.A; -PP-02 Rev.A; -PP-03; -PP-04; -PE-01; -PE-02; and -PD-01.

Reason - To ensure the development is implemented in accordance with the permission granted.

- 3 The development hereby permitted shall be implemented in accordance with the external materials, surfacing materials, boundary enclosures, landscaping scheme, bin storage, cycle storage, surface water drainage, and levels details submitted with the application and hereby approved. The development shall be completed in full accordance with the details so approved before any part of the development is occupied and the retained thereafter at all times.

Reason - To ensure satisfactory external appearance, satisfactory on-site surface water drainage arrangements and to generally ensure a satisfactory development of the site.

- 4 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development Order) 2015, no development falling within Classes, A, B, C, D and E of Part 1 of Schedule 2 shall be carried out without the prior permission of the Local Planning Authority.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 5 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development Order) 2015, (or any Order revoking and re-enacting that Order), no additional windows, doors or openings of any kind shall be inserted in the side elevations or roofspace of the development hereby permitted without the prior permission of the Local Planning Authority. Furthermore, there shall be no alteration of the positions of the windows shown to be provided on the plans hereby approved.

Reason - To protect the amenities of neighbouring properties.

- 6 Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 7 All planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting and seeding season following the occupation of the buildings or the practical completion of the development, whichever is the sooner, and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species, unless otherwise first agreed in writing by the Local Planning Authority.

Reason - In the interests of amenity and to help achieve a satisfactory standard of landscaping.

- 8 The development hereby approved shall not be occupied until the off-street parking facilities shown on the approved plans have been completed and made ready for use by the occupiers. The parking facilities shall be thereafter retained solely for parking purposes (to be used by the occupiers of, and visitors to, the development as indicated on the approved plans). For the avoidance of doubt the parking spaces shall not be used for the parking or storage of boats, caravans or trailers. *

Reason - To ensure the provision and availability of adequate off-street parking.

- 9 Provision shall be made for services to be placed underground. No overhead wire or cables or other form of overhead servicing shall be placed over or used in the development of the application site.

Reason - In the interests of visual amenity.

- 10 No other works shall be commenced on site until the proposed improvements to the vehicular access to the site have been implemented in full as shown on the plans hereby approved. The works so undertaken shall be retained thereafter at all times.

Reason - In the interests of the safety and convenience

of highway users.

- 11 No works shall start on site until existing trees to be retained adjoining the site have been adequately protected from damage during site clearance and works, in accordance with details as set out in the submitted Arboricultural Report submitted with the application hereby approved. Furthermore, no materials or plant shall be stored and no buildings erected within the protective fencing without the prior consent in writing of the Local Planning Authority. *

Reason - To ensure that existing trees are adequately protected in the interests of the visual amenities of the site and the locality in general.

- 12 In the event that unforeseen ground conditions or materials which suggest potential or actual contamination are revealed at any time during implementation of the approved development it must be reported, in writing, immediately to the Local Planning Authority. A competent person must undertake a risk assessment and assess the level and extent of the problem and, where necessary, prepare a report identifying remedial action which shall be submitted to and approved in writing by the Local Planning Authority before the measures are implemented. Following completion of measures identified in the approved remediation scheme a verification report must be prepared and is subject to approval in writing by the Local Planning Authority.

Reason - To ensure that the site is safe for the development permitted and in the interests of amenity and pollution prevention.

- 13 Prior to the first occupation of any of the dwellings hereby permitted, details of measures to achieve the energy performance standards in accordance with Code Level 4 of the Code for Sustainable Homes or equivalent for each of the dwellings hereby permitted shall be submitted to and approved in writing by the Local Planning Authority. Such details as may be approved shall be implemented in full prior to the first occupation of the dwelling(s) to which they relate and retained in perpetuity.

Reason - To reflect the objectives of Policy CP3 of the Rushmoor Core Strategy.

- 14 The proposed windows located in the upper floor side elevations of the houses hereby permitted shall be fitted with fixed obscure glass (save an opening light that shall

be a minimum of 1.7 metres above finished floor level to be installed prior to the first occupation of the development and retained thereafter at all times.

Reason - In the interests of amenity and privacy of neighbouring properties. *

- 15 The development hereby permitted shall be implemented and completed in full accordance with the details of provision for the parking and turning on site of operatives and construction vehicles during the construction and fitting out works submitted with the agent's emails of 16 and 20 June 2016. These measures shall be implemented throughout the duration of the construction period.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on highway conditions in the vicinity.*

- 16 Prior to the commencement of demolition, an emergence survey shall be undertaken by a licenced Bat Specialist to determine whether any bats are present at the site and the results submitted to the Council. If bats are found to be present at the site, no works shall commence and the applicant shall notify Natural England for advice and appropriate licencing prior to the commencement of any works at the site. In any event, during demolition, the tiles on the existing building to be demolished shall be removed by hand and in the event that any bats are found, works shall cease immediately and the applicant shall notify Natural England for advice and appropriate licencing of further works, if appropriate.

Reason - In the interests of the protection of bats.

- 17 The development hereby permitted shall be implemented and completed in full accordance with the flood mitigation and resilience measures set out in the Nimbus Engineering Consultants Flood Risk Assessment submitted with the application and hereby approved. The measures incorporated into the development in this respect shall be retained thereafter.

Reason - To ensure that flood resilience is built into the development.

Application No. & Date Valid: 16/00208/FULPP

15th March 2016

Proposal: Partial demolition of existing garage and erection of a single storey front extension with pitched roof and two, two storey side extensions at **32 The Crescent Farnborough Hampshire GU14 7AS**

Applicant: Mr L Bartrum

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 Notwithstanding the details shown on the submitted plans, the two roof windows facing 36 The Crescent as shown on plan E300/033 REV A shall be obscure glazed in their entirety and fixed closed.

Reason - To protect the amenities of neighbouring residential properties.

3 No development, including demolition works, shall start on site until the submission of a satisfactory site specific construction method statement for the low impact construction of the proposed garage foundation and driveway modification within the root protection area (RPA) of the protected trees to include a scheme of supervision by an appropriately qualified arboriculturist to ensure compliance have been submitted to and approved in writing by The Local Planning Authority. The development shall be carried out strictly in accordance with the details so approved.

Reason - To ensure the amenity value of the tree(s) and shrubs in the vicinity of the development is maintained.*

4 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted

LICENSING AND GENERAL PURPOSES COMMITTEE

Meeting held on Monday, 27th June, 2016 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. A. Jackman (Chairman)
Cr. M.L. Sheehan (Vice-Chairman)

a Cr. Sophia Choudhary	Cr. B. Jones	Cr. M.D. Smith
Cr. Liz Corps	Cr. S.J. Masterson	Cr. L.A. Taylor
Cr. A.H. Crawford		Cr. Jacqui Vosper

An apology for absence had been submitted on behalf of Cr. Sophia Choudhary.

61. MINUTES –

The Minutes of the Meeting held on 26th May, 2016 were approved and signed by the Chairman.

62. EXTERNAL AUDITOR – PROGRESS REPORT – JUNE 2016 –

The Committee welcomed to the meeting Mr. Adrian Balmer, Manager at Ernst and Young. Mr. Balmer presented his company's audit progress report, a copy of which had previously been circulated to the Committee. The purpose of the report was to provide an overview of the progress made in respect of work to be completed during the 2015/16 audit. The report summarised actions in connection with the fee letter, financial statements, value for money, the appointment of an external auditor, financial close arrangements and set out a timetable showing the key stages of the audit.

RESOLVED: That the audit progress report be noted.

63. STATEMENT OF ACCOUNTS 2015/16 – DUTIES AND RESPONSIBILITIES -

The Committee received the Head of Financial Services' Report No. FIN1612, which set out the Council's draft Statement of Accounts and the Committee's duties and responsibilities in respect of the Statement.

The Statement of Accounts for 2015/16 had been prepared in line with CIPFA's Code of Practice on Local Authority Accounting, under International Financial Reporting Standards and in accordance with the Accounts and Audit (England) Regulations 2015. CIPFA recommended practice was to issue the Statements to 'those charged with governance' in advance of the September approval meeting in order to allow sufficient time for due consideration of the information.

The Committee's role was to provide effective scrutiny of the Council's financial statement. This formed part of a system of financial responsibility, as set out in the draft Statement of Accounts. In considering the accounts, the Committee would need to have regard to: materiality; transparency; valuation; consistency; completeness; legality/litigation; classification; economic climate/going concern principle; risk of error; fraud; and, rights and obligations. Once these factors had been considered, Members would also need to be satisfied that the accounts represented a true and fair view of the Council's financial position.

Members would also need to consider what sources of information that could be used to help them to approve the accounts and from whom they might seek assurance. A variety of sources could be used that could supply a clear and consistent message about the financial performance of the organisation. These sources might include: internal audit; the work of the Licensing and General Purposes Committee in considering fraud, risk and internal reporting; statements of senior officers; external audit opinion; inspections by HMRC (VAT, PAYE); financial and performance reports; Members' own knowledge of the affairs of the Council; information regarding economic climate, interest rates, property prices, inflation; and, expert knowledge (eg actuarial reports).

Members raised questions in respect of the accounts being available to members of the public, major legislative changes; and, rogue landlords operating HMOs without the necessary planning permission.

RESOLVED: That the Head of Financial Services' Report No. FIN1612 be noted.

64. **TREASURY MANAGEMENT OPERATIONS 2015/16 –**

The Committee received the Head of Financial Services' Report No. FIN1613, which set out the main treasury management activities during 2015/16 and provided an update on the current economic conditions affecting treasury management decisions.

It was noted that the Council's treasury team continued to concentrate on the security of investments, having due regard to the returns available. Continued low interest rates throughout the financial year, coupled with a lack of suitable counterparties with whom to invest, had made this activity challenging. However, overall investment income had outperformed the original budget by around £94,000 and had contributed £894,000 to the Council's General Fund during 2015/16. Members were advised that all treasury management activity during 2015/16 had been carried out in accordance with the Annual Treasury Management Strategy and had complied with the treasury and prudential indicators and with the Treasury Management Code of Practice.

RESOLVED: That the Head of Financial Services' Report No. FIN1613 be noted.

65. INTERNAL AUDIT – AUDIT OPINION –

The Committee considered the Audit Manager's Report No. AUD1601, which provided an overview of internal audit, the proposed reporting approach, plan of work for 2016/17 and the audit opinion for 2015/16.

In respect of producing the plan of internal audit work for 2016/17, it was noted that a range of issues had been taken into consideration, including: external audit requirements; risk assessments of activities; corporate initiatives; skills available to undertake the audit; requests from services; alignment of the plan with corporate priorities; and, issues and views raised by Committee Members. Members noted that the audit plan for 2016/17 would focus on: meeting the needs of the external auditors; support of organisational change and development; corporate governance; and, links to the 8-Point Plan.

The Committee was advised that the Public Sector Internal Audit Standards (PSIAS) 2013 (and amended 2016) required the Head of Internal Audit to provide an annual opinion of the Council's system controls. It was noted that the overall adequacy and effectiveness of the Council's framework of governance, risk management and control was appropriate. This opinion was based on the evidence provided from audits carried out in 2015/16 on the major financial systems used by the Council. All high priority audit recommendations had been agreed by senior management and were being introduced. Once implemented, it was felt that these would further improve the Council's overall control environment.

It was also noted that a statement on conformance with the Public Sector Internal Audit Standards and the results of the quality assurance and improvement programme were also required to be reported. Members were advised that work was underway to update this and the results would be reported within 2016/17.

RESOLVED: That

- (i) the Audit Manager's Report No. AUD1601 be noted: and
- (ii) the proposed meeting and reporting cycle for 2016/17, as set out in the Report, be endorsed.

66. ANNUAL GOVERNANCE STATEMENT 2015/2016 –

The Committee considered the Solicitor to the Council's Report No. LEG1608, which sought the approval of the Council's Annual Governance Statement for 2015/16.

Members were advised that the Accounts and Audit Code of Regulations 2015 and Regulation 6 (1) required local authorities to prepare an Annual Governance Statement. These had replaced the Accounts and Audit Regulations 2003 (as amended in 2006 and 2011) which had previously been in place. CIPFA had also published a revised version of its framework document

on preparing the Code of Governance entitled Delivering Good Governance in Local Government: Framework (2016 Edition). During the course of 2016 the Council's Code of Governance would be reviewed against this and a revised version would be brought to the Committee for approval. The Regulations required councils to ensure that their financial management was adequate and effective and that there was a sound system of internal control.

The Annual Governance Statement had to include notification of any significant internal control issues and an action plan to address them. The Committee was advised that no significant issues had been identified for 2015/16. A number of actions for the current year had been identified and would be addressed during the year. The Leader of the Council and the Chief Executive were required to sign the Annual Governance Statement. The Annual Governance Statement, when approved, would be published alongside the Statement of Accounts by 30th September, 2016.

During discussion, a question was raised regarding co-location of the Council with other organisations at the Council Offices and the impact on car parking availability.

RESOLVED: That

- (i) the Annual Governance Statement, as set out in the Solicitor to the Council's Report No. LEG1608, be approved; and
- (ii) the Annual Governance Statement be published with the Council's Statement of Accounts.

The Meeting closed at 7.40 p.m.

CR. A. JACKMAN
CHAIRMAN
